

NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

Prepared by: Councillor Sarah Conboy, Executive Leader of the Council
Date of Publication: 17 March 2025
For Period: 1 April 2025 to 31 July 2025

Membership of the Cabinet is as follows:-

Councillor Details		Councillor Contact Details
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Councillor J Harvey	Executive Governance Services Councillor for and Democratic	c/o Huntingdonshire District Council Pathfinder House St Mary's Street Huntingdon Cambridgeshire PE29 3TN Tel: 07941 080531 E-mail: Jo.Harvey@huntingdonshire.gov.uk
Councillor S Howell	Executive Councillor for Communities, Health and Leisure	c/o Huntingdonshire District Council Pathfinder House St Mary's Street Huntingdon Cambridgeshire PE29 3TN Tel: 01733 794510 E-mail: Sally.Howell@huntingdonshire.gov.uk
Councillor B Mickelburgh	Executive Councillor for Finance & Resources	2 Grainger Avenue Godmanchester Huntingdon Cambridgeshire PE29 2JT Tel: 07441 392492 E-mail: Brett.Mickelburgh@huntingdonshire.gov.uk
Councillor T Sanderson	Deputy Executive Leader and Executive Councillor for Planning	29 Burmoor Close Huntingdon Cambridgeshire PE29 6GE Tel: 01480 436822 E-mail: Tom.Sanderson@huntingdonshire.gov.uk

Councillor S Taylor	Executive Councillor for Parks and Countryside, Waste & Street Scene	66 Wren Walk Eynesbury St Neots Cambridgeshire PE19 2GE Tel: 07858 032076 E-mail: Simone.Taylor@huntingdonshire.gov.uk
Councillor S Wakeford	Executive Councillor for Economy, Regeneration and Housing	4 Croft Close Brampton Huntingdon Cambridgeshire PE28 4TJ Tel: 07762 109210 E-mail: Sam.Wakeford@huntingdonshire.gov.uk

Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail Democratic.Services@huntingdonshire.gov.uk.

Agendas may be accessed electronically at the [District Council's website](#).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing Democratic.Services@huntingdonshire.gov.uk or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council
Pathfinder House
St Mary's Street
Huntingdon PE29 3TN.

- Notes:-
- (i) Additions changes from the previous Forward Plan are annotated ***
 - (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

Matter for Decision Description of Decision	Decision Maker	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Community Chest Grant Aid Awards 2025/26 To consider applications received via the Community Chest Awards Scheme for 2024/25.	Grants Panel	16 Apr 2025 21 May 2025 18 Jun 2025 16 Jul 2025		Claudia Deeth, Public Protection Manager Tel: (01480) 388233 or email: Claudia.Deeth@huntingdonshire.gov.uk		S Howell & L Davenport-Ray	Environment, Communities & Partnerships

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Community Infrastructure Levy Funding To consider application for funding from the latest Community Infrastructure Levy funding round, which closed on 19th January 2025.	Cabinet	15 Apr 2025		Claire Burton, Implementation Team Leader Tel: (01480) 388274 or email: Claire.Burton@huntingdonshire.gov.uk		T Sanderson	Performance & Growth
Corporate Plan Update To consider a refresh to the Corporate Plan and recommend to Council.	Cabinet	15 Apr 2025		Neil Sloper, Head of Policy, Performance & Emergency Planning Tel: (01480) 388635 or email: Neil.Sloper@huntingdonshire.gov.uk		S Conboy	Performance & Growth

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<p>Additional Sites Received 1st August 2024 to 31st January 2025 ***</p> <p>To review the Land Availability Assessments and the corresponding Sustainability Appraisals for proposed development sites received through the Ongoing Call for Sites 1 August 2024 to 31 January 2025, prior to public engagement.</p>	<p>Cabinet</p>	<p>15 Apr 2025</p>		<p>Clare Bond, Planning Policy Team Leader Tel: (01480) 387104 or email: Clare.Bond@huntingdonshire.gov.uk</p>		<p>T Sanderson</p>	<p>Performance & Growth</p>

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<p>Memorandum of Understanding Between Great Ouse Valley Trust and Huntingdonshire District Council***</p> <p>To seek delegated authority to enter into a Memorandum of Understanding between Great Ouse Valley Trust and Huntingdonshire District Council to create a business case for a self-designated landscape in the Great Ouse Valley in Huntingdonshire.</p>	<p>Cabinet</p>	<p>15 Apr 2025</p>		<p>Neil Sloper, Head of Policy, Performance & Emergency Planning Tel: (01480) 388635 or email: Neil.Sloper@huntingdonshire.gov.uk</p>		<p>S Conboy</p>	<p>Performance & Growth</p>

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<p>Civil Parking Enforcement Update and Off-Street Parking Places Order***</p> <p>To receive an update on Civil Parking Enforcement and seek endorsement of an Off Street Parking Order.</p>	<p>Cabinet</p>	<p>15 Apr 2025</p>		<p>George McDowell, Parking and Markets Manager Tel: (01480) 388386 or email: George.McDowell@huntingdonshire.gov.uk</p>		<p>S Taylor</p>	<p>Environment, Communities & Partnerships</p>

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<p>Huntingdon Sport and Health Hub Feasibility Report##</p> <p>This report stems from the Built Facility Strategy and recommendations from the Long-Term Operating Model for One Leisure report where it prioritised where capital investment should be allocated across the District. The report focuses on 3 main options that have been reviewed and developed by specialist leisure and design consultants.</p>	<p>Cabinet</p>	<p>15 Apr 2025</p>		<p>Gregg Holland, Head of Leisure Service, Health and Environment Tel: (01480) 388157 or email: Gregg.Holland@huntingdonshire.gov.uk</p>	<p>3</p>	<p>S Howell</p>	<p>Environment, Communities & Partnerships</p>

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<p>One Leisure Independent Review Update</p> <p>This report relates back to the main Long Term Operating Model for One Leisure report presented and approved by Cabinet in March 2024. A recommendation of this report was to revisit O&S and Cabinet after 12 months and provide an update on all of the recommendations that the original report specified.</p>	<p>Cabinet</p>	<p>17 Jun 2025</p>		<p>Gregg Holland, Head of Leisure Service, Health and Environment Tel: (01480) 388157 or email: Gregg.Holland@huntingdonshire.gov.uk</p>		<p>S Howell</p>	<p>Environment, Communities & Partnerships</p>

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<p>Great Staughton Neighbourhood Plan Examination Outcome and Progression to Referendum</p> <p>To seek agreement to act on the Examiner's report into the Great Staughton Neighbourhood Plan leading to a referendum on whether or not it should be brought into force as part of the statutory development plan and the timetable for this process.</p>	<p>Cabinet</p>	<p>17 Jun 2025</p>		<p>Clare Bond, Planning Policy Team Leader Tel: (01480) 387104 or email: Clare.Bond@huntingdonshire.gov.uk</p>		<p>T Sanderson</p>	<p>Performance & Growth</p>

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Economic Growth Strategy To seek approval of an Economic Growth Strategy for Huntingdonshire.	Cabinet	17 Jun 2025		Rebecca Tomlin, Economic Development Manager Tel: (01480) 388534 or email: Rebecca.Tomlin@huntingdonshire.gov.uk		S Wakeford	Performance & Growth

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<p>Shared Services Agreement Renewal***</p> <p>The paper is seeking agreement to renew the shared service agreement for the provision of Legal, Building Control and ICT for a further 5 years, noting the same agreement will also be recommended to partners at Cambridge City and South Cambridgeshire District Council.</p>	<p>Cabinet</p>	<p>15 Jul 2025</p>		<p>John Taylor, Corporate Director - Communities Tel: (01480) 3880119 or email: John.Taylor@huntingdonshire.gov.uk</p>		<p>L Davenport-Ray & B Mickelburgh</p>	<p>Performance & Growth</p>

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Play Sufficiency Description TBC	Cabinet	16 Sep 2025		Helen Lack, Development and Delivery Manager - Parks Countryside and Climate Tel: (01480) 388658 or email: Helen.Lack@huntingdonshire.gov.uk		S Taylor	Environment, Communities & Partnerships